



Bangladesh Inland Water Transport Corporation
BIWTC

Ministry of Shipping

Fairly house, 24 Kazi Nazrul Islam Avenue, Shahbag, Dhaka-1000.

Website: www.biwtc.gov.bd

No. 18.12.000.03.04.662.1996-354

Dated: 10.04.2025

Office Order No.PD-47/2025

Sheikh Md. Nasim, Director (Admin-Current Charge), Code No. 10514, Bangladesh Inland Water Transport Corporation has been sanctioned to visit Saudi Arabia to perform Holly Hajj vide letter No.18.00.0000.020.08.008.23-58, Dated: 08.04.2025 of Ministry of Shipping. The leave would be started from 18-05-2025 to 21-06-2025 or 35 days from the actual date of journey. This leave is sanctioned under the following terms and condition:

- (a) He will draw his pay and allowances in local currency. No part of it will be allowed to receive in foreign currency.
- (b) All related expenses of the travel will be borne by himself.
- (c) He will not be allowed to stay abroad beyond the Period Permitted.

02. This order is issued with the approval of the competent authority.

(Md. Fazle Rabby)
Chief Personnel Manager
BIWTC
Phone: 02-9634962
e-mail: cpmbiwtc@yahoo.com

No. 18.12.000.03.04.662.1996-354

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Copy has been sent for Information & necessary action:

1. Senior Secretary, Ministry of Shipping, Bangladesh Secretariat, Dhaka.
2. High Commissioner of The Royal Embassy of Saudi Arabia, Dhaka.
3. Director, Hazrat Shahjalal (R:) International Airport, Dhaka.
4. Controller, Foreign Currency Controlling Department, Bangladesh Bank, Dhaka.
5. Director (Technical/Admin/Finance), BIWTC, Dhaka.
6. Sheikh Md. Nasim, Director (Admin-Current Charge), Code No. 10514, Bangladesh Inland Water Transport Corporation, Dhaka.
7. GM (Accounts), BIWTC, Dhaka.
- ✓ 8. System Analyst, BIWTC, Dhaka. (With request to publish in website)
9. Personal Secretary to the Chairman, BIWTC, Dhaka for Chairman's kind information.
10. Customs Authority, Hazrat Shahjalal (R:) International Airport, Dhaka.
11. Immigration Officer, Hazrat Shahjalal (R:) International Airport, Dhaka.
12. Personal file.
13. Office Copy.

(Md. Fazle Rabby)
Chief Personnel Manager